



Tor RFC Committee Meeting - Minutes

Date: Monday 19th March 2018

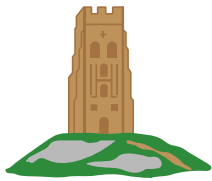
Members in attendance:

Dumiso Ncube	DN	Andrew Pearce	AP
Richard Hopkins	RH	David Partlow	DP
Richard Weymouth	RW	Trish Partlow	TP
John Dixon	JD	Mike Rogers	MR
James Austwick	JA		

Apologies:

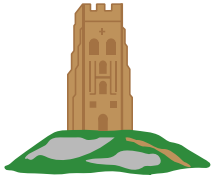
Mark Edwards, Josh Flagg, Richard Griffiths, Matt Coley

No	Agenda Item	Action
1.0	Welcome, Introduction & Apologies	DN
2.0	Review Minutes from Previous Meeting	DN
3.0	Updates from Sub Committees	Committee Chair
3.1	<p>Business – Higher income than LY circa £5K, costs controlled very well so net increase on LY of approx. £30K. Please look at various sections & check it matches expectations</p> <p>Chase outstanding invoice payments (approx. £7K) Mike Rogers to share letter template</p> <p>For future Club hire – need a contract</p>	<p>DN</p> <p>ALL</p> <p>DN</p> <p>MR</p>
3.2	<p>Playing – from 2nds team point of view, nothing official about being dropped out of league as so many clubs are in the same position. RFU considering reconfiguring the leagues. Have used a lot of players throughout the season but have sustained a 2nd team. Des doing a good job to ensure there are players. There have been opportunities for players to join first team who might not normally, but have done a good job.</p> <p>Matt Hyde has a new job – may not be able to commit. Nick Curtis gets married this year. Both stepped in last minute to coach. If someone else available Nick would step down. D meeting someone new this week. Would ideally like a transition between current coaches & new.</p> <p>Some old boys have offered funding for a senior coach if required.</p> <p>Need to get commitment from players – struggling for ideas. Glastonbury Football team having same issue. General problem locally. Might have to face into being single side team but would be difficult.</p> <p>Players we have got are positive & shining – need to look more than a senior ahead. Good coaches & some other ideas to incorporate other players. Senior team to be role models for Juniors.</p> <p>JD interested to understand league thoughts on 2nd teams structure - previous merit system would be positively received</p>	JD, DN



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3.3	M&J's –See separate M&J's report from DP	DP, AP
3.4	House & Grounds – Malcolm been keeping up with pitches. Pitches been holding up well. Mike Christensen will drill seed. Mike will also do the car park. Fence needs to be sorted after tree came down How do we get club members to volunteer to help – workload needs to be shared more. Reward to be provided (Bacon roll, BBQ, pint etc) Still need one more quote for Tree Surgeon – JD to contact Matt Lovegrove (Work currently coming in about £3-£4K) Would it be possible to get done cheaper?	RW, DN, RH DN ALL JD (RH to send spec)
3.5	Kit – TP gave update on Suppliers considered. Looking for cheaper but same quality, club shop & rebates. Meeting final supplier this week. Recommendations for next meeting	TP
3.6	General Housekeeping – need to get club cleaned for Sunday & cleaners who are prepared to clean down stairs. Front step always needs to be swept. If we are paying for a cleaner we need to make sure we get what we want done. Need to organize cleaning staff for 12 th /13 th May & any other dates when there is something on the Sunday am. Could be that closedown procedure includes cleaning by bar staff. Nick has been trying to get players to have standards. Ideally it needs a hose down during wet/muddy season	RW
3.7	GDPR – Matt Bray wants to host a GDPR session here, but Somerset referees are here so likely to be held elsewhere. Comes into effect in May.	DN
3.8	GMS – need to get together to review & sort – Agree date when Partlows are back from holiday after Easter	DP to send a date
4.0	AOB	
4.1	Tracker of Who has attended previous meetings	TP
4.2	DP showed in principle plans for changing rooms – configuration by changing walls only, no additional building works to extend. Architect now going to take away & do drawings to scale. Would be good to start getting a ball park on what the cost would be.	Development Committee
4.3	Trying to set up a girls U13's team – TorCh – contact Jo Wren from previous Womens team	AP
4.4	MR & JA are ready to help with electrical work – mens toilet & floodlight – date TBC???	MR/JA
4.5	RH – Green Room Bar are having a night in the town hall & we have offered to help. Do we have access to beer? It is a charity! Event date 19 th May. Should be offering to help at cost. Might also need stewards. D's offered to help with DJ's. Could be an opportunity to hold it hear in future. Could also hold Childrens World events here.	
4.6	2 Remaining Trustees unlikely to continue much longer – need to find 3 trustees & a patron. Bill Bartlett (Current Trustee) due to send through further information on the role along with developer information who may be interested in sight	DN



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Date of Next Meeting: 16th April 19.45

Agenda Items – Club Development, AGM, Kit

Signed: Dumiso Ncube _____

(Chair)

Dated: 19^h March 2018

A final copy of the minutes is available from the Club secretary on request.

Committees

- Players Committee – Captains
- House & Grounds – Rich Weymouth, Rich G, Rich H, Dumiso, Harriet, Fiona, Keith
- Business – Rich G, Rich H, Dumiso, Fiona
- Sponsorship/Marketing – Matt C, James A, Rich W, Dumiso
- M&J's – Andrew & Dave
- Task & Finish (Pilton – Dan Ferriday, Carnival – Rich H & DN, Festivals 2018 – Dan F & Rich H, Race Night - TP, Quiz- JA, Halloween – Jack Malone (Already have decorations in office), Six Nations - Matt Coley, Women's World Cup?- TBC, Premiership Games – Rich W, Tournament Vets 10's – Andrew Pearce, BT Sports – Rich W