



Tor RFC Committee Meeting - Minutes

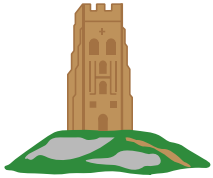
Date: Monday 18th June 2018

Members in attendance:

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| Dumiso Ncube | DN | Andrew Pearce | AP |
| Richard Hopkins | RH | David Partlow | DP |
| Richard Weymouth | RW | Trish Partlow | TP |
| Mark Edwards | ME | | |

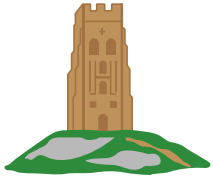
Apologies: James Austwick

| No | Agenda Item | Action |
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| 1.0 | Welcome, Introduction & Apologies | DN |
| 2.0 | Review Minutes from Previous Meeting | DN |
| 3.0 | Updates from Sub Committees – No Updates at this meeting | Committee Chair |
| 3.1 | Business | |
| 3.2 | Playing | |
| 3.3 | M&J's | |
| 3.4 | House & Grounds | |
| 3.5 | Kit | |
| 3.6 | General Housekeeping | |
| 3.7 | GDPR | |
| 3.8 | GMS | |
| 4.0 | AOB | |
| 4.1 | Volunteer Motivation - Earn Points to do Glastonbury Festival – raised by TP. DN agreed we need to look at but also general volunteer recognition – what is it that would work? Incentives | All Agreed this is something we need to look at |
| 4.2 | Coaching course 15 th July, club house post Gin Festival | RW already aware – plans in place |
| 4.3 | Coconut Shy & Stocks £113 for both – investment for events | All Agreed DP Action |



TOR RUGBY CLUB

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| 4.4 | <p>Development Plans – Everything we said we were going to do is underway. Will Need some support with mechanical & electrical (M&E). DN meeting this Thursday at work, will approach to see if they are willing to pop in & give some guidance.</p> <p>Major things to do – Pitches, keen to get the posts down as some point – next Saturday Working Party. Can then mark new second pitch. Need to paint when they are down. Working Party 30th June – need to get a digger. Can thin out some of the storage containers. Need to get new posts in – special equipment required to get correct positioning.</p> <p>Car Park at side has stalled a bit, but will try & get this done as well, along with some lighting for the car park.</p> <p>Other General Maintenance – Storage containers, need to wait until the car park is sorted. May be some at The Old Camelot site – can we contact Marstons Brewery</p> <p>Keen that we get all of these done by 18th July for AGM</p> <p>Also need to complete the toilet upstairs – complete by 7th July</p> | <p>DN speak to Rob Sheldrake & Malcolm</p> <p>DN & RH</p> <p>DP contact Jon Jossen</p> |
| 4.5 | <p>Gin Festival, cleaning van this Saturday – 10am</p> <p>Need to get steps out, cleaning & tidying</p> | <p>Post out for help on FB</p> |
| 4.6 | <p>Outstanding Items</p> <p>Netball – continual question. Principle to be discussed – What is being requested? Anything being put in should not be at our expense – Netball Official Organisation would fund – need to get a meeting in with Netball Club to discuss or shut down</p> <p>Car Park Security Bar – No luck with contact, RH found one that would suit our need – circa £1K for kit plus fitting. Is it an unnecessary expense?</p> <p>Code for tracking Bookings – still need to do this</p> <p>Club Mission Statement</p> <p>Changes to Constitution – Consider Committee roles pre AGM. Need a Communications Lead as a role. FB group should be club meetings.</p> <p>Events Page on Website. Consistency & clarity of what we are putting out.</p> <p>Club Lottery/100 Club – Keith took as action but doesn't want to do on his own – RH offered to help</p> <p>Xmas Tree Money – Lost, won't repeat</p> <p>Payment Process – Now in Place – Fiona passes to DN for authorization</p> <p>Girls U13 – Still playing as Mendip – can review when we have numbers to increase training here but play as part of Mendip</p> <p>Trophy Cabinet – found 2, need sanding & varnishing</p> <p>Electrical Works – Need to Pin down our resident club electricians!</p> | <p>DN to write formally to Netball Club</p> <p>Rollover to new Committee</p> <p>Rollover</p> <p>Rollover</p> <p>DN/RH/New Comms Role</p> <p>RH</p> <p>DN to contact Jo</p> <p>AP</p> <p>DN</p> |
| 4.7 | <p>Membership Info needs collecting from Phil Byrne</p> | <p>PB delivering on Weds</p> |
| 4.8 | <p>AGM – At last meeting, we agreed that we would stand in our current positions.</p> <p>TP started powerpoint presentation – DN to populate further & distribute for comments.</p> <p>Changes to Constitution</p> <p>Chairmans Report</p> <p>Finance Report</p> <p>Players Report</p> <p>Subscription Fees</p> | |



TOR RUGBY CLUB

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| | 100 Club Winners | |
| 4.9 | RW would like committee approval – we are getting more non club member bookings. RW or KE locking up on their own – for security can we have Bluetooth cameras put up circa £40 each. RH suggested an extra one so 3 in total so we can record the club room as well in case there is any trouble (must have signs to say we have CCTV) – Should we have something more professional? | Needs further investigation – definitely something we should do |
| 4.10 | 3 M&J's coaches on coaching course – good for feedback on how we coach at the club | |
| 4.11 | DN showed Queen Camel fixtures document – can we get something similar produced | |
| 4.12 | | |

Date of Next Meeting: AGM 18th July 20.00

Signed: Dumiso Ncube _____

(Chair)

Dated: 18th June 2018

A final copy of the minutes is available from the Club secretary on request.

Committees

- Players Committee – Captains
- House & Grounds – Rich Weymouth, Rich G, Rich H, Dumiso, Harriet, Fiona, Keith
- Business – Rich G, Rich H, Dumiso, Fiona
- Sponsorship/Marketing – Matt C, James A, Rich W, Dumiso
- M&J's – Andrew & Dave
- Task & Finish (Pilton – Dan Ferriday, Carnival – Rich H & DN, Festivals 2018 – Dan F & Rich H, Race Night - TP, Quiz- JA, Halloween – Jack Malone (Already have decorations in office), Six Nations - Matt Coley, Women's World Cup?- TBC, Premiership Games – Rich W, Tournament Vets 10's – Andrew Pearce, BT Sports – Rich W