



Tor RFC Committee Meeting - Minutes

Date: Monday 15th January 2018

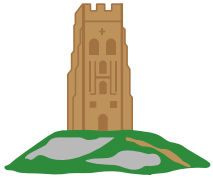
Members in attendance:

Dumiso Ncube	DN	Andrew Pearce	AP
Richard Hopkins	RH	David Partlow	DP
Richard Weymouth	RW	Trish Partlow	TP
Phil Byrne	PB	Tom Ansell	TA
Scott Mullins	SM	Josh Flagg	JF
John Dixon	JD	Richard Griffiths	RG

Apologies:

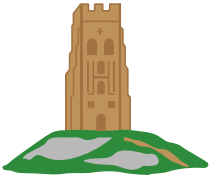
Matt Coley, James Austwick

No	Agenda Item	Action
1.0	Welcome, Introduction & Apologies	DN
1.1	DN welcomed all to the meeting and thanked all for attendance	
1.2	Report from the Chairman –	
2.0	Review Minutes from Previous Meeting	DN
3.1	Jack Malone going to Wells Meeting on Development Committee 16 th January with Planning. Development Committee meeting on 24 th . Club Lottery – AP still to catch up with Keith Rob Sheldrake happy to continue to with Discipline & Tickets – all happy Floor now finished in Kit room – work still to be done Accounts all sorted & sent off. Tax still to go in Christmas Tree Money Website Updates – meet with Ian Devizes Website looks good, documents etc – good for ideas Pump completed	AP DN DN
3.0	Updates from Sub Committees	Committee Chair
3.1	Business – met last Monday. Please check for your own area & come back to Fiona directly. Have been asked for budgets for sub committees – now in a position to be able to do this. Once budget set, then it is down to subcommittee to attribute to cost centers appropriately. Current Targets & Budgets set based on LY – Sub Committees responsibility to update if it needs to be different. For next year, need to set budgets for each area & try to manage to it. Have been better at tightening costs this year but need to tighten our processes as we are currently quite vulnerable & open. Need to get to a point where someone different authorizes to the person	



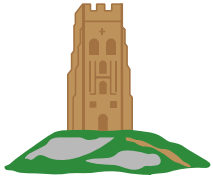
TOR RUGBY CLUB

	<p>ordering. – RG to recommend a process Need to reconcile cash in bank – circa £20K, Need to put some into Scottish Widows account & build back up Pilton been one of the main fundraisers – don't feel it for this reporting year but will for next year unless we put some resilience in place to replace income. Suggestions – 10 events or so to bring in £3-£5K so we can no longer rely on Pilton. Club is fantastic on ideas but lack of people to do! Science show for kids & keep parents in to watch England game & use bar – already planned. Events – need to have a budget – no open cheque book</p>	RG
3.2	<p>Playing – Struggling for Players. Been in talks with Gav at Morganians & Pete at Wells. Looking to join/share some of their sessions. Drastic change needed before we lose more players. For next season, can we look at full page add to recruit new players</p>	
3.3	M&J's – See separate M&J's report from DP	
4.4	House & Grounds – no update due to timings	
4.5	Sponsorship – no update due to timings	
4.6	Website – no update due to timings	
4.0	Membership	PB
4.1	No Update due to timings	
5.0	Update on 2018 Membership & Kit	
5.1	Update that TP has taken responsibility for senior playing kit	
6.0	GMS	DP
6.1	<p>Update & Demo on GMS (General management system) Thanks to Dave & Andrew for attending. Important update. All need to understand & use Golden Roles are essential – if info is wrong or missing – the RFU will not chase, you just miss out. DP can change most things. You can reports from the system Problem we've had – number of people associated to club is 1125 people This forms backbone of accreditation - we have to do this whether we like this or not Dumiso, Hoppy & Malcolm will meet with Dave to go through & update This may be an opportunity to gain details of previous players we can contact. Historical data that has been entered from previous system Biggest bit we're not using is the financial – can enter prices You can use the system to send emails for payment collection Cheaper to use than teamer etc</p>	



TOR RUGBY CLUB

	<p>Can use to set up our website – benefit of driving website from GMS is fixtures are auto updated. Can build online Shop Can set up payment system. To set up financial we need to get a lady to come down to take payments. – Needs to be someone other than Dave System looks better than previous offering. Must go through names – remove/merge duplicates, update to passport names, update team names so clear who emails are from. It will take several hours to set up – Tom Ansell also happy to help set up. Most clubs in similar state Need to make sure we comply to GDPR from May SMS system coming so could replace teamer Same system used by Chiefs/Bath etc Benefits of standardizing – keep track of players, membership payments, DN would like to get set up asap but absolute deadline particularly for M&J's is end August DP to update RG as Treasurer Fixtures & Ref co-ordinator need to be updated DP to send link If this is the link to website – pictures should be done in standard way Will be a great way for players reunion</p>	<p>DP DP DP</p>
7.0	AOB	
7.1	<p>Meeting Cycle – Operational Meeting One Month, Strategic 2nd Month so each happens every other month – Do we want to adopt? Gives Sub groups chance to get work done & then present back – Agreed as an approach</p>	
7.2	<p>On social media JD put a plea for more players. There was a comment about merging with Wells. We need to air as it is a view & has been voiced by others in the club. Potential as joint trainer as a first step could be a forerunner for such mergers. Wells are moving out onto Wookey Road. Some of Wells team are fed up with training at Wells as they can't use main pitch. AP suggested 3rd team come & train here. RH – suggested talking to someone other Wells as they are likely to just poach. JD/PB agree but we need to do something which is why talking to Morganians – what about Somerton?</p> <p>D's view is a merger is a fix to a short term problem that as a club we are currently not prepared to go down. We need to identify the issue & fix rather than jump to conclusion. Is it age group, if so merger might help plug provided they have the ages required. Previous clubs who have merged are still in the same position we are in today. Youth are coming through – this club will be awesome in a few years. What we represent – community rugby – if being here/staying here is more important it must be merger not takeover with clear benefits View on training is more positive than merger On our doorstep we have 2 international players - why don't we ask them to come down & do some training sessions – Need to give enough notice John Mallet, Mike Catt at Millfield</p>	



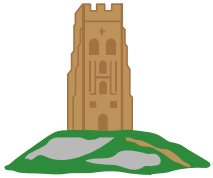
TOR RUGBY CLUB

	<p>Struggling to get players Age thing/health/family commitments/ so lots of last years first team squad not available so using second team. Haven't really gone for recruitment drive beyond club Hoppy feels mobiles are not helpful – talking more effective JD – it's the lack of minis that have been coming through It's not just Tor that is in this position – all agreed that's true. Need a plan on how we attack to recover Opposition is the weakest we've seen it. Fundamental we remember we are a rugby club, Off the field is better than the on the field. Strategy of what we do needs a separate session – come back at a future meeting. Might need a request for funding Needs to be reflected throughout the whole club – so if they come for seniors they also do a session for Juniors JD needs some support from others around the table outside of this meeting May need to not field a second team for rest of season – strong feeling not to do this. PB – we will get through this season due to passion of the people here – we need a plan for after this. Priority is to finish this season with 2 teams Social media can be used as a good thing to drive attention from local community DN vote to get through season – what do we need? Playing committee to bring back offline & there are other individuals that need to be brought back to table – playing committee need to come back with what they wish to do & bring back what support they need.</p>	<p>JD/TA/DR/AP</p>
<p>7.3</p>	<p>Dates for Diary – Six Nations Events – can we all push as an opportunity to get as many people here as possible. Element of Tor members going elsewhere – pull them up March 10th Reunion – Ladies/Clare Daniels – opportunity to link with additional training Thursday – referees are here – might be worth a conversation to understand what is happening elsewhere Last 6 Nations is 17th March – also St Patricks Day. Also Candlelight Mens Walk Provisional 12th May – Dinner & Dance Race Night 9th March Exeter Chiefs Trip 3rd March– 120 Seats Quiz Night on Friday – 11 Teams</p>	
<p>7.4</p>	<p>Raised over £500 on Bacon Rolls & Cakes Sunday morning – Essential to raise funds but relies on volunteers</p>	

Date of Next Meeting: 19th February 19.45

Signed: Dumiso Ncube _____
 (Chair)

Dated: 16^h January 2018



TOR RUGBY CLUB

A final copy of the minutes is available from the Club secretary on request.

Committees

- Players Committee – Captains
- House & Grounds – Rich Weymouth, Rich G, Rich H, Dumiso, Harriet, Fiona, Keith
- Business – Rich G, Rich H, Dumiso, Fiona
- Sponsorship/Marketing – Matt C, James A, Rich W, Dumiso
- M&J's – Andrew & Dave
- Task & Finish (Pilton – Dan Ferriday, Carnival – Rich H & DN, Festivals 2018 – Dan F & Rich H, Race Night - TP, Quiz- JA, Halloween – Jack Malone (Already have decorations in office), Six Nations - Matt Coley, Women's World Cup?- TBC, Premiership Games – Rich W, Tournament Vets 10's – Andrew Pearce, BT Sports – Rich W