



Tor RFC Committee Meeting - Minutes

Date: Monday 18th December 2017

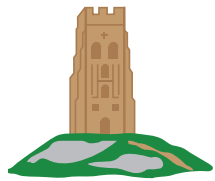
Members in attendance:

Dumiso Ncube	DN	Andrew Pearce	AP
Richard Hopkins	RH	David Partlow	DP
Richard Weymouth	RW	Trish Partlow	TP
Phil Byrne	PB	James Austwick	JA
Mark Edwards	ME	Richard Griffiths	RG

Apologies:

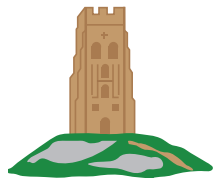
Josh Flagg, John Dixon, Tom Ansell, Des Rowe, Charles Benney, Jack Malone

No	Agenda Item	Action
1.0	Welcome, Introduction & Apologies	DN
1.1	DN welcomed all to the meeting and thanked all for attendance	
1.2	Report from the Chairman – Last meeting in Oct, Shortened meeting in November but not Quorate DN wanted to raise behaviors at club & how we should behave towards each other – not all matters resolved. Need to adopt RFU principles in how we deal with each other. All need to take on board – all passionate & have club at heart but there will be differences in how we see things moving forward but behavior does not need to be personal or inappropriate but all must take on board Does not wish anything live brought up at this meeting	
2.0	New Committee Members	RW
2.1	RW raised proposed. AP & DP Second. Co-opted onto committee. Not full committee members. Des Rowe also Co-Opted	
3.0	Review Minutes from Previous Meeting	DN
3.1	Not reviewing minutes from previous meeting as time has moved on	
4.0	Updates from Sub Committees	Committee Chair
4.1	Business – DN circulated performance. Concerns from Minis but TP & CS to liaise with FR directly. DN concerned that he has heard people saying we're OK financially & we have money in the bank – not the case, we cannot be spending freely. Good that things are turning around to be more positive but not had in the right place yet. Carnival was a successful event & returned a profit of circa £5K – better at controlling costs this year. Encourage people to check various sections	DN



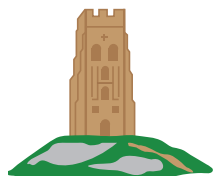
DR RUGBY CLUB

	Nov – Apr playing season should be better than LY – going well	
4.2	<p>Playing – 2nd Team – AP. Team spirit good, lacking 4 or 5 key members. Turning up with lots of forwards, need a mix of core forwards & backs. Des being captain has brought in more players in a short time. Looking at new ways of communicating about teams – one club via messenger. Not everyone aware of all communication methods. DN added that since start of season first team have used 52 players – reflection on how things have been going – every time they have played a different team has been out – all games played in true spirit but no consistency. Suffering with injuries. Sterling performance from first & seconds. Not unduly concerned about first team being relegated. 2nds already given away 3 walkovers.</p> <p>ME asked if there was a team secretary who follows up to chase players – PB says no but Des Rowe making a big difference getting people to start playing again. Playing Committee need to resolve & bring back report</p>	AP, PB, DN
4.3	<p>M&J's – GMS update, Golden roles need to be update – potentially need to vote in a GMS Admin role at next AGM.</p> <p>See separate M&J's report from DP</p> <p>AP to post a list of courses monthly</p>	
4.4	<p>House & Grounds – RW lots of work done behind the bar, changed face of front bar outlook – more consistency for multi-function, additional products, additional till, more face to face contact, pipes all replaced at zero cost from Molson Corrs, updates in cellar to be compliant with new regs, smaller equipment replaced, cellar re-organized. House bookings – lodges repeat bookings. Over 20 parties booked this year from non members plus external bars. Repeat booking from Theatre group, referees, car park hire for film crew, steady interest for running club, slimming world & motorbike training facility. Tub chairs need to be recovered or replaced – need some bar stalls to go around the high tables.</p> <p>ME – have we received income from xmas tree seller? DN to check</p> <p>Always looking for bar staff if anyone knows anyone</p> <p>Bins still a problem – Keith looking into it</p> <p>Need to get more savvy about recycling</p> <p>AP & RH looking at pump tomorrow</p> <p>Need to organize working party & tidy up in spring/summer</p> <p>RH has insurance claim to cover fence if someone wants to get quotes etc</p>	<p>DN</p> <p>AP & RH</p>
4.5	Sponsorship – only one person not paid yet	
4.6	Website – DN to set up time with Ian to give photos of Old boys as a starting point. Need to try & get match reports uploaded	DN
5.0	Membership	PB
5.1	<p>75 members, 48 playing – already had more than this play for first plus second so clearly not everyone is registered</p> <p>Need to make sure we are catching non playing members</p> <p>Once a month – bring out a book & get people to sign in</p>	
6.0	2018 Membership, Kit Inclusion, Negotiation of Contract with Akuma, Availability of Funds to Buy Kit	DN/TP/AP/DP



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6.1	2018 Membership, Kit Inclusion – Trish to Chair group & Phil. Coley still got Kit. Does MC want to continue? Oz offered to help too. RG also to join committee	TP, PB, RG
6.2	Negotiation of Contract with Akuma	
6.3	Availability of Funds to Buy Kit	
7.0	Update on 5 Year Plan & new Development & Fundraising Committee	DN/AP
7.1	<p>Possible match fund up to £20K from Clarks Support from mini parents as planning officer & architect Planning across the road – section 106 – planners to contribute to community. SMART objectives of things we can do a smaller period of time to take a number of things forward in shorter period of time. Blockwork Playing space – for next year re-orientate pitch. Somerset RFU funding available for goal posts. Changing rooms Rob Oakley knows farmer next door – what is the hire cost to rent the space & put pitch on there – RH be careful – they are bogs, may need drainage. Will need to buy – needs further investigation. Alternative options – Schools. Shapwick School keen to build links with M&J's. Offered use of gym & pitches. AP meeting in new year. Set up another small group to look at 1 year deliverable plan (Jan-Dec). Group to report back for 19th Feb Meeting. Sub group AP, DN, DP, JA, RH Expansion requires other parts of infrastructure to consider – eg car park</p>	AP, DN, DP, JA, RH
8.0	GMS	DP
8.1	See M&J's report	
9.0	Constitution	DP
9.1	<p>Not reviewed since 2004 Needs to be reviewed – may not need to change but should be looked at. Good practice would be more like every year – Any changes need to be brought to committee, voted on & ready for AGM. Bring back to March Meeting. Circulate to committee</p>	DP
10.0	Club Lottery/100 Club	DN
10.1	Keith & Matt Coley will be bringing it back. AP & IA happy to get it online. Keith just taken & done all paperwork. AP to pick up with KE	AP
11.0	AOB	
11.1	Club Secretary Responsibilities from Rob Sheldrake – Disciplinarys & International Ticket Allocation	DN to check if RS wants to stay involved
11.2	<p>Changing Rooms after Carnival – Quick to set up but not tidy up – caused issues with schools matches. Need to look for more cleaning staff at weekends</p>	DP RW
11.3	Changing & Store-room Lighting – Half the bulbs gone – talked about it at the last two committee meetings – JA has list building up – will resolve	DP



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	when back at work AP can do the work if JA can watch & sign off. Add Sensors to turn them off. Store rooms being moved on Wednesday AP & Rob Oakley	AP AP & RO
11.4	Finalising 16/17 accounts – due before xmas. Charlie Sharp to be independent witness. DN available for signature this week & 27 th	RG
11.5	CRS emailed about sponsorship day – loved it, really enjoyed it, friendly club. Considering taking sponsors on a coach for an away game & then come back to club (ME concerned people don't come back in)	JA
11.6	Vets fixture went well, hoping to get more in before end of season	AP
11.7	Xmas lunch at cricket club – simple meal, people invited, could be something we should look to do for next year. Looking to do race night in March Quiz night in Jan	DN

Date of Next Meeting: 15th January 19.45

Signed: *Dumiso Ncube* _____

(Chair)

Dated: 19th December 2017

A final copy of the minutes is available from the Club secretary on request.

Committees

- Players Committee – Captains
- House & Grounds – Rich Weymouth, Rich G, Rich H, Dumiso, Harriet, Fiona, Keith
- Business – Rich G, Rich H, Dumiso, Fiona
- Sponsorship/Marketing – Matt C, James A, Rich W, Dumiso
- M&J's – Andrew & Dave
- Task & Finish (Pilton – Dan Ferriday, Carnival – Rich H & DN, Festivals 2018 – Dan F & Rich H, Race Night - TP, Quiz- JA, Halloween – Jack Malone (Already have decorations in office), Six Nations - Matt Coley, Women's World Cup?- TBC, Premiership Games – Rich W, Tournament Vets 10's – Andrew Pearce, BT Sports – Rich W