

Microsoft Partner
Silver Application Development

FIRSTSPORTS

GMS

Adding & Removing Roles

Introduction

Roles assign certain permissions to an individual with they sign into the system. i.e. if the role of Registrar is assigned to an individual at the club, the next time they sign in, they will be able to register players at the clubs.

It is of equal importance that if an individual no longer requires those permissions at the club, that the role is removed. Until the role is removed, the individual will continue to have access to the various features of the system that are mapped to the role. i.e. Registrar role permits access to Player Registration.

Role are assigned via

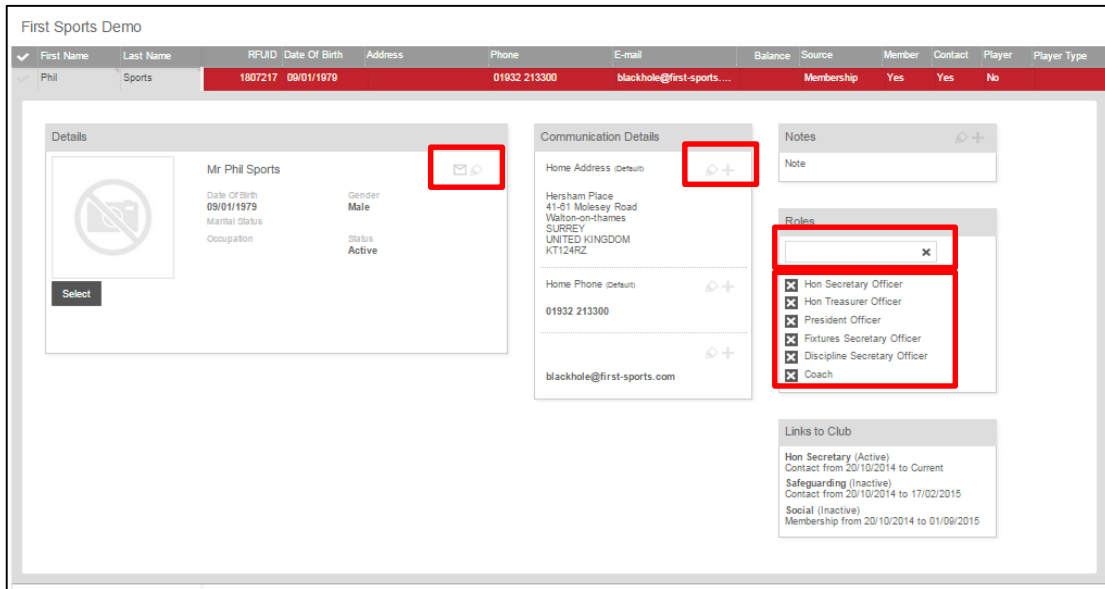
- Expand Edit (club admin)

1. Expand Edit

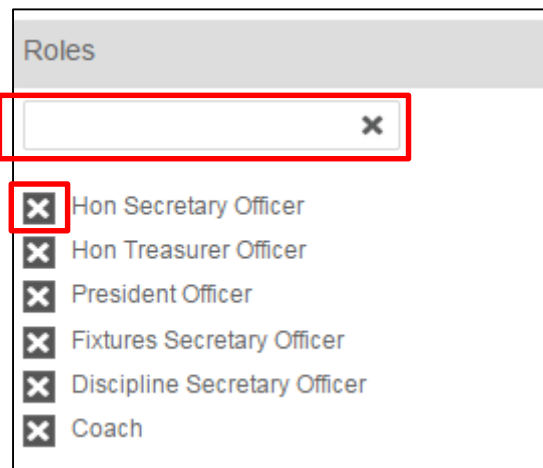
Via the grids, each individual has a row dedicated to them. The row contains a lot of information about the individual. (Scroll to the right to see additional details) The rows can be expanded (via a Red Arrow) to display the individual's pertinent details.

First Sports Demo											New Member	Export	Email	Bulk Upload
✓	First Name	Last Name	RFUID	Date Of Birth	Address	Phone	E-mail	Balance	Source	Member	Contact	Player	P	Filters
✓	Phil	Sports	1807217	09/01/1979		01932 213300	blackhole@first-sports.c...		Membership	Yes	Yes	No		▼
✓	Colonel	Mustard	1629895	15/02/1987	2b Glendower Road Ply ...		blackhole@first-sports.c...		Contact	Yes	Yes	Yes	R	▼
✓	Roger	Bloggs	1629903	03/06/1985	50 Shute Park Road Ply ...		blackhole@first-sports.c...		Contact	No	Yes	Yes	R	▼
✓	Brad	Pitt	1632227	01/09/1990	2 Rivulet Cottages Chur ...		blackhole@first-sports.c...	£5.00	Contact	No	Yes	Yes	R	▼
✓	Max	Bloggs	1629915	22/04/1979	8 Mylor Close Plymouth ...		blackhole@first-sports.c...	£5.00	Contact	No	Yes	Yes	R	▼
✓	Maxwell	Burton	982786	09/01/1979	24 Grasmere Wa Byflee ...	(0) 7 545 921483	blackhole@first-sports.c...	£70.00	Individual	No	Yes	No		▼
✓	Donald	Davidson	1828766	14/05/1975	Street City County AAA ...	123456789	sgreen@first-sports.com	£10.30	Membership	Yes	No	No		▼
✓	Tester	Fsi - Do Not Delet	1794824	14/05/1981	1 1 Street 1 1 City Berks ...	yugrfe\$%^&	blackhole@first-sports.c...	£386.00	Membership	No	No	No		▼
✓	Matthew	Lord	898293	11/07/1981	7 Glencoe Road Test W ...	0208 8317602 x7602	blackhole@first-sports.c...	£541.00	Membership	Yes	No	No		▼
✓	Max	Test	1828741	01/01/1979	200 Whitton Road Twick ...	(0) 1932 213300	mburton@first-sports.com		Individual	No	Yes	No		▼
✓	Maxwell	CMS	1828827	09/01/1979	200 Whitton Road Twick ...		mburton@first-sports.com		Membership	Yes	Yes	No		▼
✓	Declined	Payment	1828821	09/01/1979	200 Whitton Road Twick ...		mburton@first-sports.com	£10.30	Membership	Yes	No	No		▼
✓	CMS	Test	1828816	09/01/1979	200 Whitton Road Twick ...		mburton@first-sports.com	£10.00	Membership	Yes	Yes	No		▼
✓	Dad	Test	1828808	09/01/1979	200 Whitton Road Twick ...		mburton@first-sports.com		Membership	Yes	No	No		▼
✓	Jane	Test	1828832	01/09/1979	200 Whitton Road Twick ...		mburton@first-sports.com	£10.30	Membership	Yes	No	No		▼
✓	Max	Test	1828807	09/01/1979	200 Whitton Road Twick ...		mburton@first-sports.com		Membership	Yes	No	No		▼

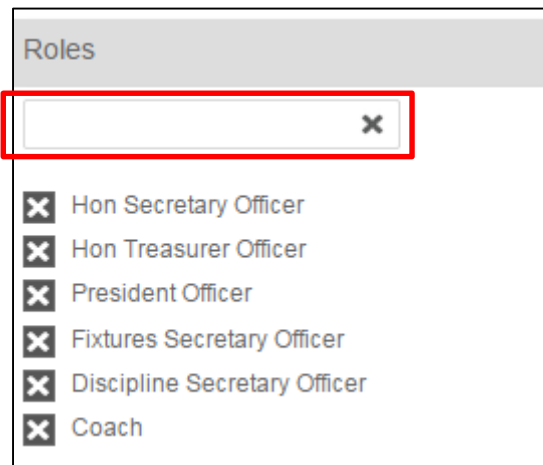
Expanding details loads the individual's personal details, selecting the Pencil makes the information editable



To remove any current roles, select the X against any of those assigned role and the role will be removed.

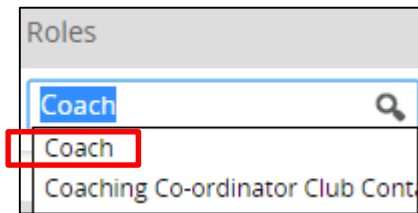


To add a role simply type select in the text box and start typing the name of the role require i.e Coach

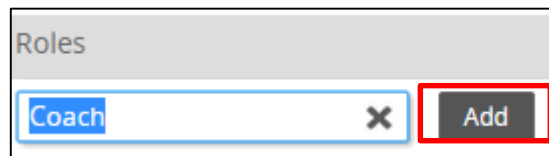


Upon typing the system will complete a search to find matches to the characters that are being entered.

Select the **role**



Select **Add**



The role has been added to the individual's current roles. The next time that individual signs in, they will have the permissions that are assigned to that role.

